

View Ordered Reports


Finding Information

I have saved my job/report in Agresso back office (aka smart client). How do I see the results?

1. Open the screen 'Maintenance of ordered reports' by clicking this icon  on the toolbar.

Meaning of status codes:

- **N** = waiting to run ([check other things in queue](#))
- **W** = running
- **T** = complete

2. Refresh your Maintenance of ordered reports screen by clicking the binoculars  on the toolbar.

3. When your report has the status **T** (complete), you can view the results. Click on the correct line, then from the main menu select **Tools** → **Show report printout**.